



Working in Partnership Policy

As parents/carers you are the central adults in your child's life and it is of the utmost importance for your child that we work in partnership. This will give your child continuity of care and they will not become confused with different boundaries or standards of behaviour. Rookies endeavour to work closely with you to provide quality care for your child in accordance with your values and preferences and our ethos.

Communication

It is extremely important that we communicate effectively and inform you of events and how your child is doing when they are being dropped off or collected each day. We understand however that as a working parent you may be in a rush to go to work in the mornings and in the evenings may need to get home quickly. We therefore like to use the Facebook and WhatsApp to enhance communications. Please feel free to chat with staff for any information or concerns about your child, you are welcome to arrange meetings or phone calls or discuss over email.

Medical Details and Contact Information

Please contact management immediately if there are any changes to your child's medical details or whether they are receiving medical treatment of any kind. It is also vital that you inform staff as possible if there are any changes to contact details including phone numbers (work and mobile numbers) and those of your emergency contacts. Any Medication to be taken at Daycare will be reviewed regularly. Contact Information will be requested to be checked annually.

Key Stages of Development

As your child grows and develops issues will crop up that are very important for us to discuss so as we can work together and incorporate your wishes into your child's care routine. Arrangements will be made for a suitable time to discuss any development needs. It is very important that we work together on these key stages of their development so as to avoid upsetting or confusing your child and delaying their progress.

Supporting Learning

Rookies Daycare will regularly involve you in the observation and assessment of your child's learning progress and keep you updated with their achievements. We encourage parents to be involved and welcome you to share information about your child's interests or hobbies and make suggestions of how we can work together to plan your child's next steps. If you would like to incorporate a specific theme, or plan activities around a special festival or religious holiday that you celebrate please let us know.

Concerns

If there are any concerns about your child's behaviour, development, or wellbeing we will share them with you immediately and if necessary, work with you to seek support from outside agencies.

If you have any concerns about your child, or issues regarding the care we provide, please do let us know. Often a concern is a simple misunderstanding that can easily be resolved. We will always do our best to work with you to support your child and provide the best possible care.