



Self-Evaluation Policy

It is extremely important to us, that we provide high quality care so that everyone involved is happy with the services we provide. We work hard to ensure we are meeting the needs of every child and support them, with all aspects of their care, learning and development. We regularly undergo training and keep up to date with current guidelines and legislation.

It is essential that we review our service to check that the methods we use are working and we are meeting the requirements and expectations of all children and their families. It is very important also that we include children and families with the evaluation process and take on board any suggestions for improvement.

As required by the Care Inspectorate, we complete a Self-Evaluation each year to review the service and highlight any areas that require to be changed or improved. This evaluation covers the following aspects; Service user participation, Quality of care and support, Quality of environment, Quality of Staffing and Quality of management and leadership.

In addition to this Self-Evaluation, we like to use the following methods to review our service and look for ways in which we can improve:

- Regularly discuss all aspects of our service with children and families.
- Meet and share ideas with other professionals.
- Follow social media groups for support and inspiration.
- Invite families to participate regularly and encourage them to contribute ideas. This can be either through discussion or by writing comments or suggestions in children's contact diaries, learning journals.
- Regularly observe and listen to children. Take on board their ideas and include them wherever possible in activity planning.
- Issue service quality questionnaires to the children and their families as well as staff, to collect feedback. Any issues or concerns raised will be dealt with immediately.

If you have any ideas or suggestions, we would be very happy to discuss them with you.